



DEPARTMENT OF THE ARMY  
104<sup>TH</sup> AREA SUPPORT GROUP  
UNIT 20193, BOX 0001  
APO AE 09165-0001

REPLY TO  
ATTENTION OF:

IMEU-HAN-ZA

5 April 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy, (CP) 0-10, Controlling Smoking

1. References:

- a. AR 600-63, Army Health Promotion, Controlling Smoking, 28 April 1996.
- b. DOD Instruction 1010.15, Smoke-free Workplace, 7 March 1994.
- c. USAREUR Supplement 1 to AR 600-63, Army Health Promotion, 29 July 1997.
- d. USAREUR Regulation 10-20, USAREUR Base Operations, 9 August 2001.

2. Purpose: To provide the 104<sup>th</sup> Area Support Group's (ASG's) policy on controlling smoking in accordance with the above-cited references.

3. Objective: The primary intent of the Army Policy on Controlling Smoking is to ensure people are protected from secondhand smoke. All personnel must act in a manner consistent with this goal.

4. Guidance:

a. Smoking is prohibited in all buildings under the control of the 104<sup>th</sup> ASG. This includes, but is not limited to, all offices, work areas, recreational facilities, retail stores, morale, welfare, recreation buildings and common areas of community controlled apartment complexes and billets.

b. Exceptions for billets are: Any barracks room with both nonsmokers and smokers will be designated as non-smoking. A barracks room with smokers only maybe designated as a smoking room; however, the senior occupant of the barracks and the barracks commander will ensure that those in smoking rooms remain considerate of nonsmokers in billeting.

c. Smoking is also prohibited in all Government vehicles and aircraft.

d. Smoking is prohibited where it presents a safety hazard, e.g., firing ranges, ammunition storage areas, fuel dumps, motor pools and equipment maintenance shops.

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e. Military and civilian leaders will ensure nonsmokers are protected from secondhand smoke and will enforce accordingly. In all instances where there is a conflict of interest between smokers and non-smokers, stated or otherwise, non-smokers' rights will take precedence.

f. Smoking in individually assigned family quarters, unaccompanied personnel living quarters and designated hotel facilities is permitted.

g. Base Support Battalion commanders may designate outdoor smoking areas to achieve the Army's goal. Commanders will ensure smokers smoke in a designated smoking area that is at least 50 feet (15 meter) from common points of ingress/egress and any operable windows. A designated smoking area will not be located in areas that are commonly used by nonsmokers or open to the public. Smokers are expected to police and keep these areas clean.

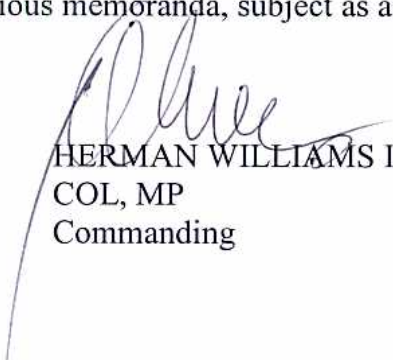
5. For military personnel, this policy constitutes an order, the violation of which is punishable under Article 92 of the UCMJ (violation of a lawful order). For civilian employees of the U.S. Forces, smoking in prohibited areas may result in disciplinary action under appropriate civilian personnel regulations. For dependants of military or civilian personnel, smoking in prohibited areas may be grounds for administrative action under UR 27-9, the civilian misconduct regulation.

6. Base Support Battalion Commanders are responsible for providing smoking cessation programs on a regular basis. The 104<sup>th</sup> ASG smoking cessation programs will be open to local national employees who want to participate; however only health card beneficiaries may receive Army prescription products.

7. The 104<sup>th</sup> ASG has a duty to provide and maintain an environment which safeguards the health of all persons employed at the 104<sup>th</sup> ASG. It is management's responsibility to inform staff where smoking is barred or permitted. Since a smoking policy is primarily a workplace rule, the details and enforcement can best be conveyed to employees by management.

8. The proponent for this memorandum is the 104<sup>th</sup> ASG Health Promotions Coordinator, DSN 322-9509.

9. This command policy supersedes all previous memoranda, subject as above.



HERMAN WILLIAMS III  
COL, MP  
Commanding

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